

Governance Council Minutes

Discovery Charter School, in cooperation with parents and the community, will empower students to become healthy, high achieving, life-long learners through the exploration of science and technology.

Date: October 27th, 2015

In Attendance:

*Beth Hellpap - Principal
Suzy Zietlow - Teacher
Melissa Wimmier - Teacher
Jesse Vieau – Parent Member
Stacy Thom - Community Member
Shane Gille - Parent
Mary Woodman - Community Member
Peggy First - Teacher
Melody Tadych - Parent Guest
Derek Berget - Community Member*

Meeting called to order at 6:17 p.m.

No public comment.

Approve September Minutes - Motion to approve minutes made by Stacy. Seconded by Mary. Minutes approved.

Finance Report - Mary shared a PDF of our September 2015 balance of \$435.49.

Changes to Annual Reporting to School Board - Annette (District Superintendent) has let Beth know that DCS data will be reported similarly to the other schools within the district. DCS will be able to present highlights to the BOE at a later date. The Governance Council will provide a report document to Annette each year and Annette will share necessary information with the BOE. The 2014-2015 DCS report is nearly done, Suzy and Beth will contact Sue to finalize it. This final report will be presented to the Governance Council at the December 8th (hybrid November/December 2015 meeting.) The Governance Council will discuss over the next meetings what the DCS Annual Report can and should look like in the future, with guidance from Cheryl. Beth will be working with Cheryl to gather ideas for the contents of the report that is in reflection of our pillars and strategic plan.

Finance Committee - Derek, Jesse, Stacy and Mary shared a draft of the DCS Finance Committee that is shared in the Google Drive Finance Committee folder. Council members discussed details and edited the document. The Council will revisit the document at the next meeting.

DCS Treasurer Position - Jesse shared a draft of the Treasurer Position and the Council will revisit the description December and vote on it. The Finance Committee created a draft of their roles and responsibilities and shared it in Drive. The Council will revisit the Finance Committee description and vote on it in December

Motion to adjourn by Mary. Seconded by Stacy. Motion passed. Meeting adjourned at 7:25 p.m.

Next Regular Meeting - Tuesday, December 8th (hybrid Nov./Dec. meeting) in CES Conference Room, Event Committee Meeting at 5:30 in CES Conference Room

Possible Agenda Items

- ***Annual Report (share final copy for Governance Council)***
- ***DCS Treasurer Position Description (vote)***
- ***Finance Committee Description (vote)***
- ***New Greenhouse, Additional Shed Purchase with Old Activity Count Funds***
- ***Cheryl - (see below)***
 - ***Grants***
 - ***Roles and Responsibilities of Council Members***
 - ***Finance Committee/Treasury (review with members)***
 - ***Overview of Contract***
 - ***Orientation of Council Members***